

The City of Stanhope met in Special Session Monday, August 18, 2025, at the Stanhope Community Building starting at 5:30 pm. Mayor Kelly Wirtz called the meeting to order with Council Members: Jill Haman, Mindy Hetland, Beau Jensen and Doug Sogard present. Kempton Young was not present.

Members of the public present were: Jackie and Gary Baker.

General Agenda:

- **Roll Call:** Council members present were Jill Haman, Doug Sogard, Beau Jensen and Mindy Hetland. Kempton Young was not present.
- **City Clerk Vacancy:** It was discussed to hire Vickie Anderson as acting City Clerk *until a replacement is found at the rate of \$20.50 per hour. This will be a part time position and no benefits will be received. Vickie will work in the evenings at this time. Motion made by Hetland and seconded by Sogard. All members present were in agreement. Motion carried.*
- **Appointment for Stanhope Cooperative Telephone Co. annual meeting:** Council Member Haman agreed to be the representative for the City of Stanhope at the upcoming Stanhope Cooperative Telephone meeting on September 8, 2025 at 7:00 pm.
- **Discussion and Approval to pay Kahl Construction:** It was discussed to pay Kahl Construction \$2,170.00 for the work done at the lift station. 507.15, 51.19 and 31.64 for the repairs done at the Stanhope Housing Apartments for the water shut-off. Motion was made by Haman and was seconded by Hetland. Everyone was in agreement and the motion passed.
- **Discussion and Approval to hire a City Clerk:** Discussed options for replacing the recently resigned position for the City Clerk. It was discussed to place an add in the South Hamilton Record News, on Clerk Net and Indeed, along with a job description. Motion was made by Council Member Jensen and seconded by Council Member, Haman and everyone was in agreement and the motion carried.
- **Mayor Discussion:** Mayor Kelly Wirtz handed in her resignation effective immediately. She discussed reports that needed to be filed by December 2, 2025. She also discussed the Chicken Ordinance.

ATTESTATION

Kelly Wirtz, Mayor

ATTEST:

Vickie Anderson, City Clerk

Kelly Wirtz, Mayor